
MEMBER MANAGEMENT COMMITTEE

Meeting to be held in Leeds Civic Hall on
Tuesday, 13th October, 2009
at 4.30 pm

MEMBERSHIP

Councillors

J Dowson
P Gruen
T Hanley
E Nash

S Bentley
J Matthews

G Latty
J Procter (Chair)

T Leadley

D Blackburn

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meetings held on 1st June and 15th July 2009.</p>	1 - 8
6			<p>ALMO AREA PANELS - COUNCIL MEMBER NOMINATIONS</p> <p>To consider the report of the Head of Strategic Landlord informing Member Management Committee of a change in the procedure to allow the nomination to Area Panels of local ward members who are also ALMO Board members.</p>	9 - 10
7			<p>MEMBERS CASEWORK MANAGEMENT SOLUTION</p> <p>To consider the joint report of the Chief Democratic Services Officer and the Chief Officer (ICT) providing an update on the progress of the project to deliver a Casework Management solution to Members.</p>	11 - 14

Item No	Ward	Item Not Open		Page No
8			<p>UPDATE ON ICT MATTERS</p> <p>To consider the report of the Chief Officer (ICT) providing a position statement on the ICT projects and services which will impact on elected members.</p>	15 - 20
9			<p>APPROVED CONFERENCE LIST</p> <p>To consider the report of the Chief Democratic Services Officer alerting Members to the updated List of Approved Conferences and seek their views on the content and the continued validity of the list.</p>	21 - 24
10			<p>MEMBER DEVELOPMENT</p> <p>To consider the report of the Chief Democratic Services Officer providing Members with an update on training and development issues relating to elected Members. The report contains details of upcoming learning opportunities and a summary of learning and development and conference activity undertaken by Members this municipal year to date.</p>	25 - 32
11			<p>LOCAL CODES AND PROTOCOLS</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) providing information to Member Management Committee regarding the local codes and protocols contained in Part 5 of the Council's Constitution. In particular to provide details of who is responsible for the following actions: approving each local code and protocol; making Members aware of any changes to the codes and protocols and training Members on the codes and protocols.</p>	33 - 42

Item No	Ward	Item Not Open		Page No
12			<p>COMPULSORY TRAINING FOR MEMBERS OF STANDARDS COMMITTEE</p> <p>To consider the report of the Assistant Chief Executive(Corporate Governance) proposing the introduction of compulsory training for Members of the Standards Committee. The report recommends that Members of the Standards Committee should not sit as Members of the Assessment, Review or Hearings Sub-Committees unless and until they have completed the training relevant to the Sub-Committee in question. Members are also invited to discuss the proposals set out in this report and recommend them to the General Purposes Committee for inclusion within the Council's Constitution.</p>	43 - 54
13			<p>NORTH WEST (INNER) AREA COMMITTEE - LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the report of the Chief Democratic Services Officer requesting the Member Management Committee to consider a number of recommendations made at the North West (Inner) Area Committee meeting held on 17th September 2009 in relation to Local Authority Appointments to Outside Bodies, namely Bethel Elderly Day Centre Management Committee; Burley Lodge – Committee of Management and Caring Together in Woodhouse and Little London Management Committee.</p>	55 - 62
14			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the report of the Chief Democratic Services Officer providing an update on the current position regarding member appointments.</p>	63 - 76